

**TRABUCO CANYON WATER DISTRICT  
EXECUTIVE COMMITTEE MEETING  
OCTOBER 5, 2009**

**DIRECTORS PRESENT**

Mike Safranski, Committee Chair  
Matt Disston, Committee Member

**STAFF PRESENT**

Don Chadd, General Manager  
Hector Ruiz, District Engineer  
Sharon E. Smith, Secretary/Treasurer  
Teresa Teichman, Assistant to the General Manager  
Michael Perea, Special Projects Manager

**PUBLIC PRESENT**

No members of the public were present.

**CALL MEETING TO ORDER**

Committee Chair Safranski called the October 5, 2009 Executive Committee Meeting to order at 7:05 a.m.

**VISITOR PARTICIPATION**

Public comments were announced. No comments were received.

**ORAL COMMUNICATION**

Oral communication was announced. No comments were received.

**COMMITTEE MEMBER COMMENTS**

There were no comments.

**EXECUTIVE COMMITTEE MEETING RECAP  
OCTOBER 5, 2009  
PAGE 2**

**REPORT FROM THE GENERAL MANAGER**

Mr. Don Chadd, General Manager, noted that a South County Disaster Preparedness Exposition will be held on October 17, 2009 in Mission Viejo.

Mr. Chadd also noted that he and other south Orange County water agency general managers met with Supervisor Campbell regarding the Municipal Water District of Orange County (MWDOC) governance study.

**BOARD AGENDA MATTERS**

**ITEM NO. 1) EXECUTIVE COMMITTEE MEETING RECAP**

The August 3, 2009 Executive Committee Meeting Recap was presented to the Committee.

**Executive Committee Recommended Action: Receive and file the August 3, 2009 Executive Committee Recap. (Consent Calendar)**

**ITEM NO. 2) DISCUSSION RELATING TO PENDING/FUTURE BOARD AGENDA TOPICS**

Mr. Chadd distributed a spreadsheet relating to Board topics for the months of August through November 2009. The Committee and staff discussed the topics.

**Well Upgrades - Award Bid**

Mr. Chadd noted that award of the construction bid will be agendaized for consideration at the November 18, 2009 Regular Board Meeting.

Mr. Hector Ruiz, District Engineer, stated that CDM is finalizing the drawings and explained the advertising process. Mr. Ruiz noted that he has received information that the bid environment is very good at this time. Two mandatory pre-bid meetings will be held for qualified bidders. Alternative bids will be discussed with all bidders.

**Review of Rules/Regulations**

The review of the District's Rules and Regulations will be moved to a later month.

**EXECUTIVE COMMITTEE MEETING RECAP  
OCTOBER 5, 2009  
PAGE 3**

**Uniform Contract**

Mr. Chadd discussed issues relating to the current provider of the field personnel uniform contract. Due to extremely poor service from the provider, staff will contract with a new vendor effective November 1, 2009. The contract will be brought before the Board for ratification in October of 2009.

**Special Workshop**

A Special Board Workshop will be noticed to discuss projects relating to the Water Reliability and Emergency Storage Fee and authorization of expenditure of Mello Roos funds for permitted uses. The Board will be requested to consider a date in late October or early November.

**LEGISLATIVE MATTERS**

**ITEM NO. 3) REVIEW OF LEGISLATIVE INFORMATIONAL ITEMS**

Mr. Chadd stated that two south Orange County general managers met with representatives from the MWDOC to determine if all parties will meet on October 6th regarding the MWDOC governance study.

**DISCUSSION MATTERS**

**ITEM NO. 4) DISCUSSION RELATING TO CALIFORNIA DROUGHT AND WATER CONSERVATION EFFORTS**

Mr. Chadd noted that he and staff members attended a meeting with representatives of the City of Rancho Santa Margarita regarding the City's water ordinance; the City is leaning toward adopting a model ordinance created by the League of California Cities and MWDOC. He explained the District's involvement as it relates to the certification process for water demand concerning plant palettes.

Mr. Chadd discussed a customer in the Dove Canyon development who is using an excessive amount of water. The next step will be to implement a fine to curb the water usage.

**ITEM NO. 5) REVIEW STATUS OF EXISTING CONTRACTS FOR PROFESSIONAL SERVICES**

No discussion took place.

**EXECUTIVE COMMITTEE MEETING RECAP  
OCTOBER 5, 2009  
PAGE 4**

**OTHER MATTERS**

**ITEM NO. 6)       REPORT OR COMMENTS FROM THE GENERAL MANAGER  
AND/OR STAFF**

Mr. Chadd noted that the Senior Meter Reader's employment was terminated and staff has advertised for the position.

Staff has discussed a program with iWater to overlay the meter locations in the core of the canyon for ease in reading.

**ADJOURNMENT**

Committee Chair Safranski adjourned the October 5, 2009 Executive Committee Meeting at 8:00 a.m.